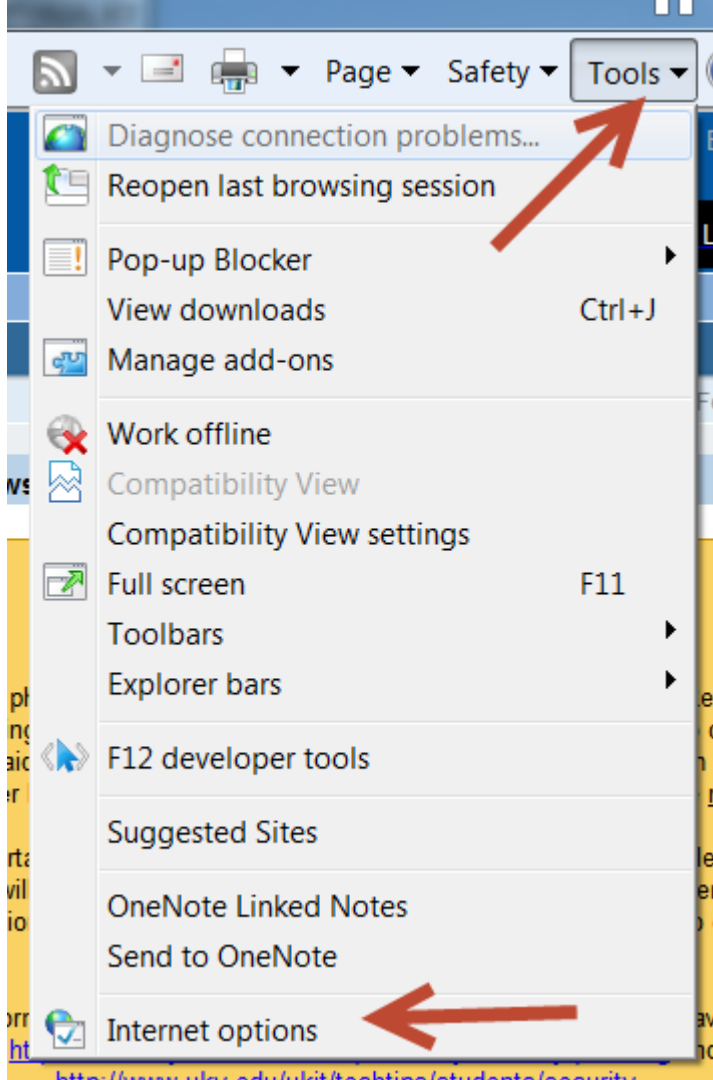


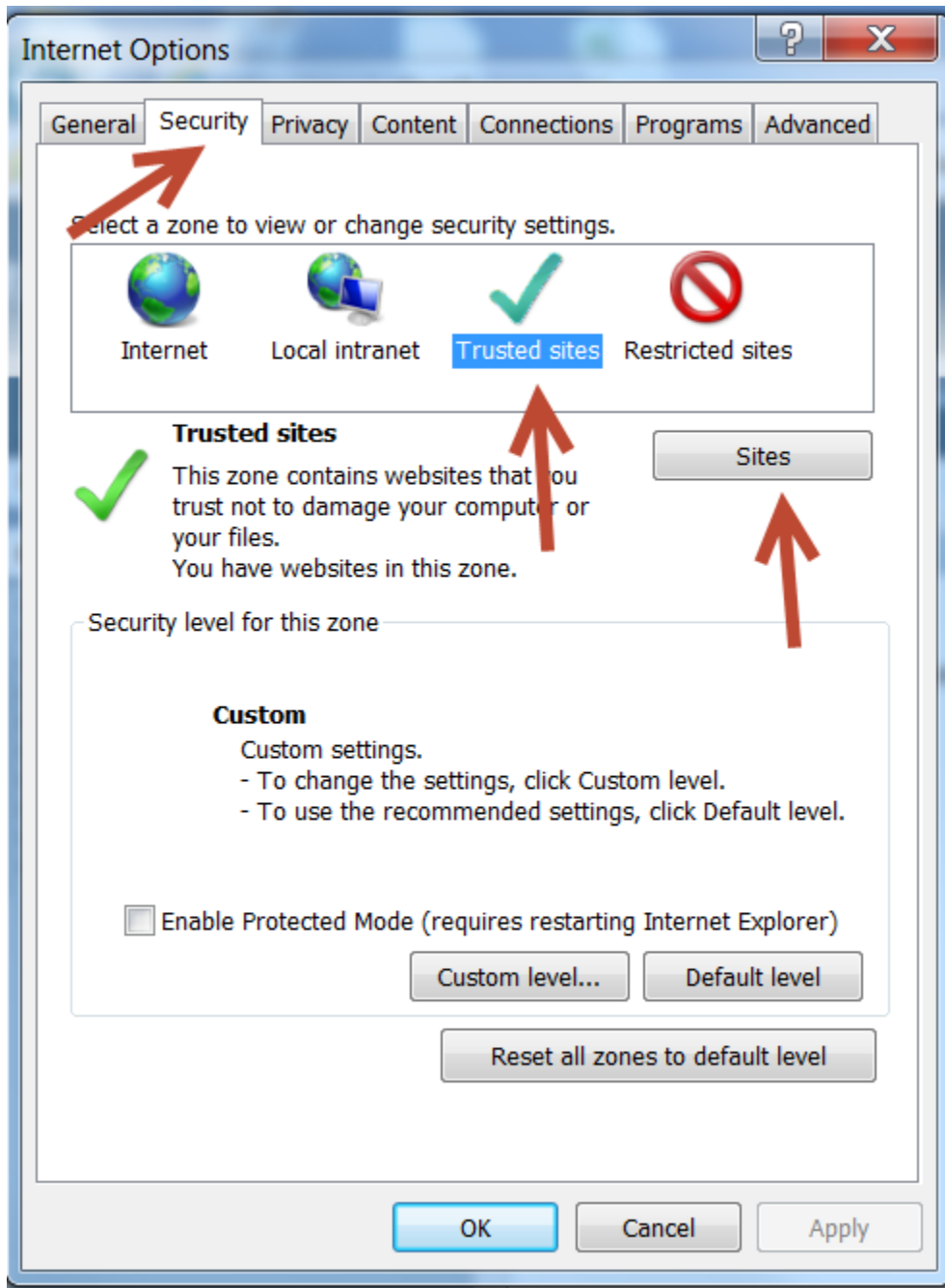
## I clicked Performance Goals and Evaluations but it didn't take me to my Home Page. What do I do?

If the system takes you to the SuccessFactors login page instead of your Home page, you will need to add the SuccessFactors URL as a Trusted Site in your browser.

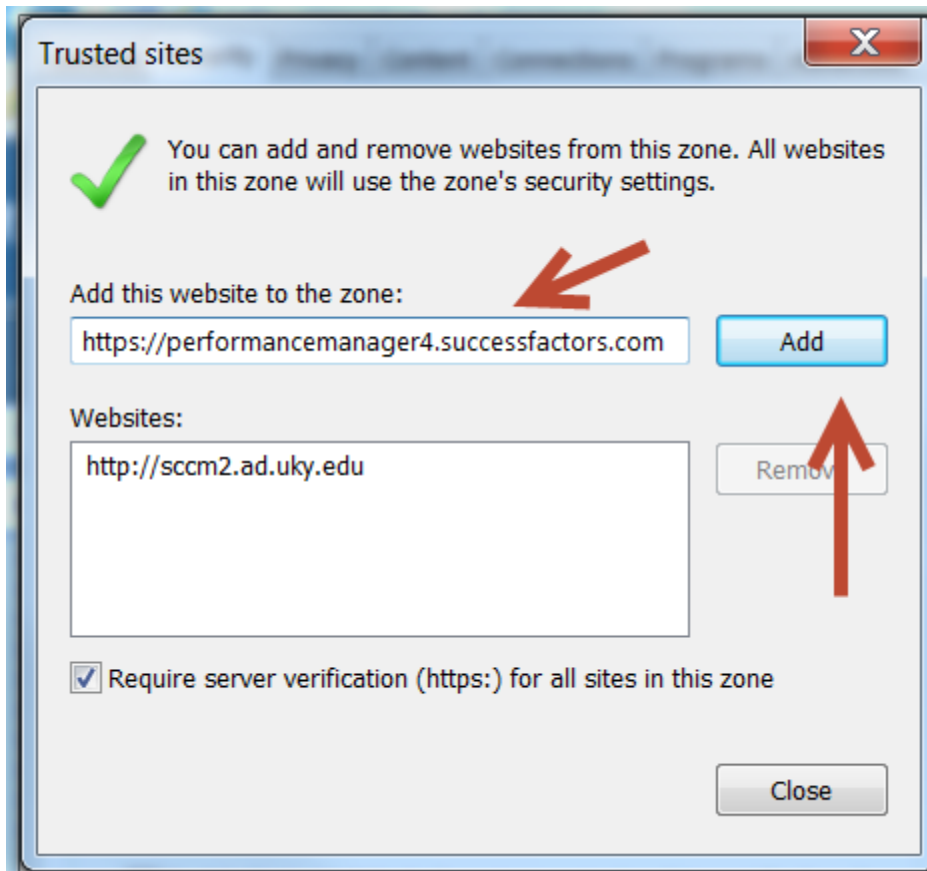
1. From an open browser session, go to Tools>Internet Options.



2. In Internet Tools, choose the Security tab, then click Trusted Sites, then click the Sites button:



3. Enter the SuccessFactors URL in the "Add this website to the zone" field, and click the Add button. Add (copy and paste or retype) the following bolded text in the image as shown below.  
**<https://performancemanager4.successfactors.com>**



4. Click the Close button on the Trusted Sites screen, then the OK button on the Internet Options page to complete the process.

5. If you cannot change browser settings, contact your department's desktop support team for assistance in adding the trusted site.

You can also try a different browser, such as Mozilla Firefox, as a solution.

If you are still unable to access your PE home page, contact [saphrsupport@uky.edu](mailto:saphrsupport@uky.edu) for assistance.